The South Country Education Foundation, Inc. is a non-profit organization committed to improving education opportunities for all students in the South Country School District. The mission of the Foundation is to promote and enhance educational initiatives by providing supplemental financial support for projects and programs that are outside of the South Country School District budget.

GENERAL POLICIES

This year the foundation will make project grants available to not-for-profit institutions, professional staff, and students in the areas of: Curriculum Development, Creative Teaching Initiatives, Educational Equipment, Specific Projects/Independent Study, Fellowships, Teacher Recognition, Special Assemblies/Guest Speakers, Exchange Program Sponsorships, Visiting Artists/Authors, and Artists/Academicians in Residence.

Grant applications will be considered only where funding is beyond that which the South Country Board of Education would ordinarily have the power to fund. SCEF encourages creative and innovative initiatives/grants.

The foundation will consider awarding grants this spring with the maximum amount per grant of $2,000.

Applications are available at the following locations:
Main Offices of all individual schools
Central Office – 189 Dunton Avenue, East Patchogue
South Country Library, Bellport
Brookhaven Free Library, Brookhaven
Online at HYPERLINK "http://www.scefonline.org" www.scefonline.org

Submit completed application (IN TRIPlicate) to:
South Country Education Foundation, Inc.
Attention: Grants Committee
P.O. Box 512
Bellport, New York 11713
Applications for WINTER 2013 are due by JAN. 24, 2014. Applications postmarked after the submission due date will not be considered. If convenient, you may reproduce the application on your computer for completion, but all applications must be sent to our mailing address. Please be concise in your preparation and limit supporting documentation to material specific to your project. Applicants will be notified by FEB. 28, 2014 if they have been selected as a recipient. There will be a reception for all grant recipients in June 2014 and you will be notified of the location.

A not-for-profit institution making an application must be acting on behalf of the South Country Education School District school age population (Grades K-12). Grants will be limited to a maximum of $2,000 each. If the project cost will exceed that for which the application is made, the applicant must assure the Grant Committee that the additional funds required for the project will be on hand at the time of project commencement.

Individuals applying for grants should note payments will be made directly to the program provider. Grants will be made on the basis of enthusiasm, sincerity, and suitability of the program to the applicant and the seriousness of purpose.

A project evaluation summary (including itemized budget allocation) is to be submitted within 60 days of project completion or no later than June 11, 2014.

**Please Note Teachers/Staff of South Country Schools:** This fall the Interim Assistant Superintendent of Curriculum, Instruction and Technology Ms. Margaret Evers must review all applications prior to their submittal to SCEF. Please have your completed application reviewed and initialed by Ms. Evers at least two weeks prior to the due date of JAN. 24, 2014.

**ALL APPLICATIONS MUST BE SUBMITTED IN TRIPlicate**

Applications will not be considered if the required documentation is not included and/or there is no detailed budget disclosure.

For further information please contact the SCEF at:

South Country Education Foundation, Inc.
P.O. Box 512
Bellport, New York 11713

Or visit us online at HYPERLINK "http://www.scefonline.org" www.scefonline.org

**CHECK LIST:**
__ Itemized budget (Sales tax forms are available; we cannot reimburse sales tax if forms are not submitted.)
__ Appropriate letter of recommendation
__ All necessary signatures, including Assistant Superintendent of Curriculum, Instruction and Technology for teachers and staff of South Country School District.
__ Application in triplicate
__ Supporting documentation specific to the project
__ IRS exemption letter (if applicable)

Missing portions may result in a disqualified application.
SCEF GRANT APPLICATION
(Please print or type all information)

Name of Applicant: ______________________________________ Date: ________________

Address of Applicant: _________________________________________________________

Email Address: _______________________________________________________________

Phone Contact: ___________________________ Grant Amount Requested: ______________

Choose one and fill in:

___ School Affiliated: Building: _________________________________________________

___ Community Organization: Name: _____________________________________________

___ Student: Date of Birth: ___________ School: ____________________ Grade: __________

* Please summarize in 2 or 3 sentences your project/program, which can be used for publication:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

NAME AND DESCRIPTION OF PROGRAM/PROJECT: (Attach a narrative and
supporting documentation if available): __________________________________________
___________________________________________________________________________

PROJECT OBJECTIVES AND ACTIVITIES: List specific objectives and activities,
including who will benefit from the project: ______________________________________
___________________________________________________________________________

DURATION OF PROGRAM:
Beginning Date: ______________ Anticipated Completion Date:______________________

FUNDING: Has this proposal been submitted to any other source for funding?

If so, to whom? _______________ When: ____________ Status: ____________________

ITEMIZED BUDGET: Please attach separately. **Budget must accompany application.**

EXPLAIN HOW THE PROJECT/PROGRAM WILL BE DOCUMENTED:
___________________________________________________________________________
___________________________________________________________________________

EXPLAIN HOW THE PROJECT WILL BE EVALUATED AND BY WHOM:
___________________________________________________________________________
___________________________________________________________________________

Please include any ADDITIONAL COMMENTS AND/OR SUPPORTING INFORMATION that will help explain your project/program:
___________________________________________________________________________
___________________________________________________________________________

OTHER INFORMATION:
If appropriate, please include a copy of Internal Revenue Service exemption letter (South Country Schools exempt) or most recent copy of Form 990 (South Country Schools exempt).

**ALL APPLICANTS:**
At least one letter of recommendation in support of the application is required of all applicants. If you are part of an organization, the letter should be from an administrator/officer of the organization. If the applicant is of school age, the recommendation should be from a current teacher. Parent and close relative recommendations are not acceptable. This application, along with all recommendations must be submitted by the due date, without exception, to be considered by the Grants Committee. Furthermore, the above mentioned become the property of the South Country Education Foundation, Inc. and may be used for publicity and/or fund raising purposes. Should you be awarded a grant, you further agree to share the results of your program or project with the Foundation within 60 days of its completion or no later than June 11, 2014.

I certify that all of the above information is true to the best of my knowledge.
Signature of Applicant: _________________________________ Date: _________________

The above-mentioned applicant, for whom I am responsible, has my permission to apply for and accept a grant from the South Country Education Foundation, Inc.

Signature of Parent or Guardian: ________________________________________________  
(If applicant is under age 18)

NOTE TEACHERS/STAFF SOUTH COUNTRY SCHOOL DISTRICT: Please have this application reviewed and initialed by the Assistant Superintendent at least two weeks before the JAN. 24, 2014 due date.

INITIAL HERE________________

MAIL COMPLETED APPLICATION (IN TRIPlicate) TO:  
South Country Education Foundation Inc.  
Attn: Grants Committee  
P.O. Box 512  
Bellport, New York 11713

WINTER 2014 Grant Application